

# Refer A Friend Reward Scheme

## Terms and conditions

### Referring person

To be an eligible referrer, such person:

- must have attended a course through Kaplan in the twelve months prior to making a referral
- must complete an online referral form, providing Kaplan with the details of the potential student
- must not have any outstanding debts with Kaplan; and
- may successfully refer a maximum of 10 persons under this offer.

### Referred person

To be an eligible referred person, such person:

- must not have attended any Kaplan courses within the preceding two years
- must complete a 'Refer a Friend' online application form, within 12 months of the initial recommendation by the referrer; and
- must enrol (in a single enrolment) on Classroom, Live Online, Online or Distance Learning course(s) which have a published price of more than £300 (before VAT), or be signed up onto a Government Funded course (Apprenticeship).
- All non-funded courses must be paid for in full before the rewards are issued. If a payment plan has been arranged, then the rewards will not be issued to either party until the balance has been settled.
- Rewards will be issued subject to it being confirmed that the referred person has been on a Government funded programme, Distance Learning or Online course with Kaplan for two months, or attended at least 2 days of their Kaplan Classroom or Live Online course.

### General Conditions

The reward will be in the form of a £50 Amazon e-voucher given to both the referring and referred person. All purchases must be redeemed via [amazon.co.uk](http://amazon.co.uk) within the expiry date quoted within email correspondence.

Kaplan reserves the right to withhold or refuse to honour the rewards if any conditions have not been met or if the course or Government Funded programme is cancelled or deferred by the referred person.

The reward scheme is not valid if the person being referred is employed by a company with whom Kaplan has an existing training provider contract, SLA or dedicated fee arrangement. The reward is not available in conjunction with any courses purchased through agents or associated partners.

By providing information online the referred and referring persons automatically agree to opt in to receive marketing information by email from Kaplan. Either student can opt of receiving this information at any time.

An application to join the reward scheme cannot be made in retrospect.

A referred person can only be referred by one referring person.

No cash alternatives apply.

Rewards will be issued during specific periods throughout the year, provided conditions have been met in the preceding qualifying period:

Conditions met by both parties in this period	e-vouchers will be issued in this period
1 <sup>st</sup> November 2011 - 31 <sup>st</sup> January 2012	Week commencing 13 <sup>th</sup> February 2012
1 <sup>st</sup> Feb - 31 <sup>st</sup> March 2012	Week commencing 7 <sup>th</sup> April 2012
1 <sup>st</sup> April - 30 <sup>th</sup> June 2012	Week commencing 9 <sup>th</sup> July 2012
1 <sup>st</sup> July - 30 <sup>th</sup> September 2012	Week commencing 8 <sup>th</sup> October 2012
1 <sup>st</sup> October - 31 <sup>st</sup> December 2012	Week commencing 7 <sup>th</sup> January 2013
1 <sup>st</sup> Jan - 31 <sup>st</sup> March 2013	Week commencing 8 <sup>th</sup> April 2013

Kaplan Financial reserves the right to change the format of the reward or to withdraw the offer at any time. Notice of any changes will be given on the website [www.kaplanfinancial.co.uk/refer](http://www.kaplanfinancial.co.uk/refer)

Kaplan's decision is final.

The reward scheme is not open to employees, agents or contractors of Kaplan Financial and/or any affiliate or subsidiary companies or their immediate families or any other person connected or involved with the reward scheme.

Kaplan Financial cannot accept any responsibility for any damage, loss, injury or disappointment suffered by any person participating in the reward scheme.

Full Terms and Conditions of enrolment can be found at [www.kaplanfinancial.co.uk](http://www.kaplanfinancial.co.uk)

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