ICB - Enrolment Form - Distance Learning

ENROL ONLINE Click here for a quick, easy and secure online enrolment

ICB/DLEF

Please complete all parts of this form in BLOCK CAPITALS

PHONE +44 (0)113 243 0056

POST Kaplan Financial Distance Learning
West Gate, 6 Grace Street, Leeds LS1 2RP

FAX +44 (0)113 243 0133
(Please fax both sides of the form)

1 YOUR DETAILS

Mr/Mrs/Ms/Miss Surname _____

Forename(s) _____

Date of birth / /

Address for correspondence _____

_____

_____ Postcode _____

Home Phone _____

Mobile Phone _____

Work Phone _____

Please provide an email address you have access to during and outside office hours. All communications, including those relating to your Kaplan EN-gage online resources, will be sent to this email address.

Email address

(if requested) Please deliver my materials to: Work ☐ Home ☐
(A signature will be required upon delivery)

Kaplan Financial student number _____

2 YOUR EMPLOYER'S DETAILS

Company name _____

Company reg no. _____

Training manager's name Mr/Mrs/Ms/Miss

_____

Training manager's Tel no. _____

Training manager's Email address

Work address _____

_____

_____

Postcode _____

3 YOUR SIGNATURE

I confirm that I have read, understood and accept the terms & conditions and privacy policy detailed on **www.kaplanfinancial.co.uk** and **www.kaplanpublishing.co.uk**

Student signature _____

Date _____

How did you find out about us?

☐ Existing student ☐ Company policy ☐ Recommendation
☐ Advertising ☐ Mailshot ☐ Other

Promo Code _____

DATA PROTECTION ACT – Your sponsor will be informed of your results, progress and attendance unless your sponsor chooses not to receive this information

MARKETING POLICY – From time to time we would like to contact you with course information, news and offers which we think you might find useful. If you would prefer not to receive these please tick here ☐

TERMS & CONDITIONS/PRIVACY POLICY – You acknowledge by ordering that you have read, understood and accept the terms and conditions and privacy policy detailed on www.kaplanfinancial.co.uk and www.kaplanpublishing.co.uk

FEES VALID UNTIL 31ST DECEMBER 2012

KAPLAN PUBLISHING
www.kaplanpublishing.co.uk

KAPLAN FINANCIAL
www.kaplanfinancial.co.uk

email: icb@kaplan.co.uk

NEW - Sponsored students can now enrol online

4a MANUAL PAYMENT OPTION 1 – YOUR EMPLOYER IS SPONSORING YOU

If you wish to submit a manual enrolment form and the employer is responsible for the payment of fees, please complete the following:

As employer of the student for whom this form is completed, we are responsible for payment of amounts due to Kaplan Financial on receipt of invoices, unless credit facilities with Kaplan Financial have been granted in respect of the student and undertake to inform you in writing promptly of any change to this arrangement. We understand that we are fully responsible for the payment of amounts due to Kaplan Financial in all circumstances (including termination of employment or course cancellation). We confirm that we have read, understood and accept the terms and conditions and Policies (as defined below) detailed on www.kaplanfinancial.co.uk

Employers Signature _____ Name _____

Purchase order number *(if applicable)* _____ Kaplan customer number *(if known)* C _ _ _ _ _ _ _

Invoice Address *(if different to the employer address shown)* Contact Name _____

Address _____

_____ Postcode _____

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ICB COURSES	Course Fee	Institute Fee*	Total Payable	Tick
DISTANCE LEARNING – STANDARD				
Associate Package (Manual I & II, Computerised II)	£353.50	£46.50	£400	☐
Diploma Level III only**	£190	£0	£190	☐
DISTANCE LEARNING – PREMIER				
Associate Package (Manual I & II, Computerised II)	£403.50	£46.50	£450	☐

* This fee consists of a £46.50 ICB Registration fee which Kaplan pay on your behalf by the ICB.
** If you are enrolling onto Level III, it is assumed that you are already a registered student with the ICB.

CONTENTS AT A GLANCE	Tutor Support and Marking	Study Text		Revision Kit		Study Guide	Mock Exams	Sage Instant Accounts	e-Learning Modules
		Printed	Online	Printed	Online				
DISTANCE LEARNING – STANDARD									
Associate Package	✓	✓		✓		✓	✓	✓	
Diploma Level III only	✓	✓		✓		✓	✓	✓	
DISTANCE LEARNING – PREMIER									
Associate Package	✓	✓	✓	✓	✓	✓	✓	✓	✓

Postage	Price
UK	£6
Europe, CI & BFPO	£15
Rest of World	£45

Item Total	£
Postage	£
Total Amount Payable	£

All amounts are inclusive of VAT where applicable.

FEES VALID UNTIL 31ST DECEMBER 2012

Registered office: 4th Floor, 52 Grosvenor Gardens, London, SW1W 0AU. Registered in England no. 1028790

4b MANUAL PAYMENT OPTION 2 – INVOICE EMPLOYER, CARD PAYMENT OR CHEQUE

☐ Please invoice my employer *(complete 'Employer' sections, overleaf and enclose Purchase Order).*

☐ I enclose a cheque for £ _____ made payable to Kaplan Financial Limited.

☐ Please charge my Credit/Debit card in respect of the total amount payable as indicated above.

☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐

VISA VISA DEBIT MasterCard Maestro DELTA VISA Electron SOLO AMERICAN EXPRESS

Start date ☐☐☐☐ Expiry date ☐☐☐☐ Issue no. ☐☐ Security no. ☐☐☐

Name of cardholder _____ Tel _____

Signature of cardholder _____

☐ Tick here if using company credit card. If yes, please ensure that your employer's details are completed in step 2.