

Enrollment form 2011/12

Full Time Courses



(UK) 0845 450 8992 (International) +44 (0) 20 7920 3060 +44 (0) 20 7256 5882
 Kaplan Financial Markets, 5th Floor, Finsbury Tower, 103-105 Bunhill Row, London EC1Y 8LR
 E-mail: international@kaplan.co.uk Online: www.kaplanfinancial.co.uk/cfa

PLEASE COMPLETE FORM IN BLOCK CAPITALS

Student details	
Mr/Mrs/Ms/Miss	Surname
Forename(s)	
Date of birth	
Address for correspondence	
Postcode	
Tel (Home)	
Mobile	
Tel (Work)	
Work e-mail	
Personal e-mail	
Kaplan Financial student number	
Next of kin	
Name	
Telephone number	
How did you hear about Kaplan Financial?	
Have you previously studied with Kaplan Financial?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If no, where did you previously study?	
Why did you decide to study with Kaplan Financial?	
Employer details	
Company name	
Company reg no.	
Training manager's name	
Mr/Mrs/Ms/Miss	
Tel	
E-mail	
Work address	
Postcode	

Student application checklist

In order to assist us in processing your application without any delays, please ensure that you have submitted copies of all the following documents with your completed and signed application form. Please note that originals of all these documents must be shown on your registration.

If applying from overseas, you may also be required to present these documents to immigration officials on arrival in the UK. If your certificates are not in English then a certified translation must be provided in addition to the originals.

- Copy of passport
- Copy of current UK visa (if applicable)
- Copy of UK biometric card (if issued)
- Documents confirming that you are eligible for the course (academic qualifications & proof of English language)
- All previous CFA[®] exam transcripts (if applicable)
- Proof of membership with the awarding body (CFA[®])

Kaplan financial ltd is a registered sponsor with ukba (uk border agency)

If you require a Confirmation of Acceptance for Studies (CAS), please provide the following:

- A copy of your passport
- Proof of membership with the awarding body (CFA[®]) and/or recent education certificates
- Completed enrolment form and fees
- Proof of ability to follow the course in English (Please refer to the Kaplan English Language Policy for International Students)

Invoicing address

(if different from the employer's address above)

Contact name
Address for correspondence
Postcode

I can confirm that I have read, understood and agree to be bound by the terms and conditions and privacy policy detailed on www.kaplanfinancial.co.uk

Student signature _____

Date _____

DATA PROTECTION ACT: Your sponsor will be informed of your test results, progress and attendance unless your sponsor chooses not to receive this information.

MARKETING POLICY: Kaplan Financial Limited, Kaplan Publishing Limited or our other group companies may contact you to keep you informed about further professional training or other services and products of interest. If you do not wish us to send any such information, please tick here

Registered office: Kaplan Financial Limited, 4th Floor, 52 Grosvenor Gardens, London SW1W 0AU

Registered in England No. 1028790

Sponsored students: employer's authorization

Have you ever studied in the UK before?

Yes No

Please list your education & employment history since your 16th birthday, starting with the most recent first.
Please ensure this includes any qualifications which were attempted but not completed as well as any qualifications you are currently studying.

Start Date	End Date	Employer / Institution	Job Title / Qualification	Duties / Qualification / Expected Result

Intention to study

Why do you want to study your chosen course? (Please attach an additional page if necessary)

Kaplan Full Time **Extended** Course for the CFA® Program 2011/12

How to complete this form: follow our 3 easy steps to book your CFA® course.

Step 1: Choose your course (please tick your selection)

Year	Start Date	Course Type	Full Fees	Tick	Deposit	Tick
1	Sept 2011	CFA® Level I	£2,500		£1,250	
2	Sept 2012	CFA® Level II	£2,700		£1,350	
1&2	Sept 2011	CFA® Level I & II	£4,600		£2,000	
1,2&3	Sept 2011	CFA® Level I, II & III	£7,200		£3,000	
2&3	Sept 2012	CFA® Level II & III	£5,000		£2,000	

The duration of each Level is 10 months.

Tuition fees are inclusive of class notes but exclusive of Schweser study material and exam certified financial calculator.

A deposit is required to enroll on our Program with the remainder payable two weeks before the course start date or by installments for Programs longer than one year in duration.

TUITION COST £

Step 2: Choose your study materials for 2011/12 (please tick your selection)

Calculator (Texas Instruments BA II Plus Pro) £42 Courier delivery fee £32 within UK €69 within Europe
 CFA® Essential Solution* £296 (This will be automatically added to your order)

* This is our suggested materials option, but please call us to discuss other Kaplan Schweser materials available.

MATERIAL COST £

TOTAL COST £

Step 3: Payment instructions

Turn to our payment instructions page and complete.

Important notes

It is your responsibility to register with CFA® Institute prior to registration of your course. Visit www.cfainstitute.org for further details and online registration.

Please note that it is your responsibility to complete registration formalities and enter for the examination with the CFA® Institute.

Proof of this will be required on registration.

Entry requirements – degree or equivalent. If you are in any doubt about your eligibility to participate in the CFA® program please contact the CFA® Institute directly.

CFA® examinations are designed for individuals who are at a postgraduate level of study. Please note that many of the topics are beyond basic/introductory level.

The CFA® Institute recommends a minimum of 300 hours of study are devoted to each level of the CFA® examinations. You will need an exam approved calculator. Kaplan Financial recommends the Texas Instruments BA II Plus Pro.



Kaplan Chartered Analyst Program (CFA®, CAIA® and Financial Modelling) 2011/12



How to complete this form: follow our 3 easy steps to book your CFA® course.

Step 1: choose your course (please tick your selection)

January start (with CFA® Level I, although students can start with CAIA® Level I in July or Financial Modelling Part I in December)

Year	Course Type	Full Fees	Tick	Deposit	Tick
1	CFA® Level I, CAIA® Level I, Financial Modelling Part I	£5,200		£2,000	
2	CFA® Level II, CAIA® Level II, Financial Modelling Part II	£5,400		£2,000	
3	CFA® Level III	£2,600		£1,300	
2 year program	Year 1 and 2	£8,000		£3,000	
	Year 2 and 3	£6,500		£2,000	
3 year program	Year 1, 2 and 3	£9,500		£4,750	

August start (with CFA® Level I)

Year	Course Type	Full Fees	Tick	Deposit	Tick
1	CFA® Level I, CFA® Level II	£4,600		£2,000	
2	CAIA® Level I, Financial Modelling Part I, CFA® Level III	£5,600		£2,000	
3	CAIA® Level II, Financial Modelling Part II	£3,000		£1,000	
2 year program	Year 1 and 2	£8,500		£2,500	
	Year 2 and 3	£6,500		£2,500	
3 year program	Year 1, 2 and 3	£9,500		£4,750	

Tuition fees are inclusive of class notes but exclusive of Schweser study materials and exam certified calculator. A deposit is required to enroll on our Program with the remainder payable two weeks before the course start date or by installments for Programs longer than one year in duration.

TUITION COST £

Step 2: Choose your study materials for 2011/12 (please tick your selection)

Calculator (Texas Instruments BA II Plus Pro) £42 Courier delivery fee £32 within UK €69 within Europe
 CFA® Essential Solution* £296 (This will be automatically added to your order)
 CAIA® Essential Solution* £242

* This is our suggested materials option, but please call us to discuss other Kaplan Schweser materials available.

MATERIAL COST £

TOTAL COST £

Step 3: Payment instructions

Turn to our payment instructions page and complete.

Important notes

It is your responsibility to register with the CFA® Institute and the CAIA® Association prior to registration of your course. Visit www.cfainstitute.org and www.caia.org for further details and online registration.

Please note that it is your responsibility to complete registration formalities and enter for the examinations with CFA® Institute and CAIA® Association.

Proof of this will be required on registration.

Entry requirements – degree or equivalent. If you are in any doubt

about your eligibility to participate in the CFA® program please contact the CFA® Institute directly.

CFA® and CAIA® examinations are designed for individuals who are at a postgraduate level of study. Please note that many of the topics are beyond basic/introductory level.

The CFA® Institute recommends a minimum of 300 hours of study are devoted to each level of the CFA® examinations and the CAIA® Association recommends a minimum of 200 hours per level. You will need an exam approved calculator. Kaplan Financial recommends the Texas Instruments BA II Plus Pro.



CAIA® Program 2011/12

Financial Modelling Program 2011/12

How to complete this form: follow our 3 easy steps to book your course.

Step 1: Choose your course (please tick your selection)

Start Date	Course Type	Full Fees	Tick	Deposit	Tick	Course Duration
Jul 2011 & 2012	CAIA® Level I	£1,500		£750		5 months
Jul 2011 & 2012	CAIA® Level II	£1,500		£750		5 months
Dec 2011	Financial Modelling Part I	£1,500		£750		1 month
Dec 2011	Financial Modelling Part II	£1,500		£750		1 month

Tuition fees are inclusive of class notes but exclusive of Schweser study material and exam certified calculator.

TUITION COST £

A deposit is required to enroll on our Program with the remainder payable two weeks before the course start date.

Step 2: Choose your study materials for 2011/12 (please tick your selection)

Calculator (Texas Instruments BA II Plus Pro) £42 Courier delivery fee £32 within UK €69 within Europe
 CAIA® Essential Solution* £242 (This will be automatically added to your order)

* This is our suggested materials option, but please call us to discuss other Kaplan Schweser materials available.

MATERIAL COST £

TOTAL COST £

Step 3: Payment instructions

Turn to our payment Instructions page and complete.

Important notes

It is your responsibility to register with the CAIA® Association prior to registration of your course. Visit www.caia.org for further details and online registration.

Please note that it is your responsibility to complete registration formalities and enter for the examination with the CAIA® Association.

Proof of this will be required on registration.

The CAIA® Association recommends a minimum of 200 hours per level. You will need an exam approved calculator. Kaplan Financial recommends the Texas Instruments BA II Plus Pro.



